LOUISIANA
DEPARTMENT *of* REVENUE

**Specifications for
Form R-2868 (2021)**

Size: The size of the detached voucher must be 8-1/2" x 3-5/8" and should be printed at the bottom of an 8-1/2" x 11" sheet.

Document Identification Number: The document identification number for Form R-2868V for the tax year 2021 is **1911** and must be printed on Line 62 in Positions 74 through 77 in a Courier 12-point font spaced at 10 characters per inch.

Reference Mark: A reference mark must be printed on the voucher and shall consist of:

- A 2-point 1/2" **horizontal line**, positioned 1/2" from the right edge and 1" from the bottom edge, and
- A 2-point 1/2" **vertical line**, positioned 1/2" from the right edge and 1/2" from the bottom edge.

Barcode: A barcode must be printed on the voucher according to the following specifications:

- The barcode is a "three of nine" type,
- Reads 1911, which is the document identification number,
- Is 1/2" in height, and
- Is located 1" from the bottom edge and 1/2" from the left edge.

Scan Line: The scan line must be printed on Line 63 in Positions 11 through 76. **It is preferred that an OCR-A font be used**; however, a Courier 12-point font is acceptable. Whichever font utilized **must** be spaced at 10 cpi (characters per inch). A layout of the scan line is as follows:

AAAAB---CCCCCCCCCD-EEE--FFFFFFFF-GGGGGGGG-HHHHHHHHHI-JJJJJJJJJK-L

A = Document identification number (4 digits), which is **1911**.
B = Check digit (1 digit) for the document identification number, which (in this case) is 7.
C = Primary social security number (9 digits).
D = Check digit (1 digit) for the primary social security number.
E = Tax type code, which is **600**.
F = Taxable period (8 digits -- mmddyyyy), which is **12312021** for the 2021 tax year.
G = This field (8 digits) is an open field, which is all zeros—**00000000**.
H = Secondary social security number (9 digits).
I = Check digit (1 digit) for the secondary social security number. Zero-fill if this field is not applicable.
J = Amount of payment (10 digits--$$$$$$$$¢¢). Zero-fill blank data area.
K = Check digit (1 digit) for the amount of payment.
L = Check digit (1 digit) for Fields C, D, E, F, G, H, I, J, and K.
- = Blank space.

Modulus 10 Self-check Digit Computation:

1. Multiply the unit's position and every alternate position of the base number by 2 starting with right most position.

2. Add the digits in the products to the digits in the base number that were not multiplied.

3. Subtract the sum from the next higher number ending in zero. The difference is the self-check digit.

Example:

Base Number	4 9 9 8 6 5 5 5 9
Right most position and every other position	9 5 6 9 4
Multiply by 2.	18, 10, 12, 18, 8
Add the digits in the product.	(1+8), (1+0), (1+2), (1+8), 8
Digits not multiplied.	5 5 8 9
Add.	(1+8)+5+(1+0)+5+(1+2)+8+(1+8)+9+8
Sum	57
Next higher number ending in zero	60
Subtract.	60-57
Self-check digit	3

Test Scenarios:

Please prepare the necessary extensionpayment vouchers (4 total) using the various test scenarios below. Each voucher must be completed in its entirety, including the scan line.

E-mail your test to LaSubstitute.VendorInquiries@la.gov.

Scenario 1	**Taxpayer's Name:** Mickey and Minnie Mouse **Address:** P.O. Box 1490 Wilson, TX 79381-0203 **Primary SSN:** 000-01-0002 **Secondary SSN:** 100-00-2000 **Taxable Period:** 12/31/2021
Scenario 2	**Taxpayer's Name:** Donald Duck **Address:** 1838 Villa Mansion Dr. Dallas, TX 75238-0101 **Primary SSN:** 111-11-1111 **Secondary SSN:** (n/a) **Taxable Period:** 12/31/2021