

NC-478

SCHEDULE

PASS-THROUGH SCHEDULE FOR NC-478 SERIES (REVISION 8-21-23)

CHANGES FOR THE YEAR

- Barcode, revision date and line number references updated.

Production Details:

Submission Approval Start Date:	November 17, 2023
Target Date for Initial Submission:	December 13, 2023
Required Approval Date:	January 3, 2024
Form Period Date Effective:	Calendar Year December 31, 2023; Fiscal Year November 30, 2024
For Filing Periods:	December 2023 and later
Form Placed in Software:	After December 31, 2023
Unchanged/Updated:	Updated

9-12 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 7 by PDF or 10 by Mail

Note: This form is part of a set; all forms in the set require approval.

BARCODE:

The barcode must read 69919XX017. Replace (xx) with your two-digit Software Developer Identification Number.

Align barcode between Row 31, Column 75-79 and Row 46, Column 75-79. Print the number either stacked or vertically to the right of the barcode.

USE:

- 12 point Courier font for scanband
- All capital letters for variable text
- Correct barcode length
- Data placement from SD version
- High Resolution Bitmap for barcodes
- Matching line geometry from SD version
- Matching alignment between the full field and test samples
- Prefixes of 999, 900, 000 or 666 for FEINs/SSNs
- Various Entity ID numbers

BARCODE DIMENSIONS:

- MAKE SURE THE BARCODE READS AND IS PROPERLY PLACED BASED ON THE SPECIFICATIONS GIVEN
- SYMBOLOGY CODE 39
- DENSITY 4.18 CPI
- HEIGHT 0.500
- HIGH RESOLUTION BITMAP FOR BARCODES
- RATIO 3:1

TEST SAMPLES:

- CONFIRM DATA/TEXT PLACEMENT MATCHES THE SD VERSION
- PLEASE NOTE: BLANK AND FULL FIELD ARE REQUIRED BUT ARE NOT CONSIDERED TEST SAMPLES
- IF SENDING IN BY EXPRESS MAIL, PLEASE SEND ADDITIONAL TEST SAMPLES AS REQUIRED
- INCLUDE ONE TEST SAMPLE EXCEEDING \$999.00
- INCLUDE AT LEAST 1 TEST SAMPLE FOR EACH FILING ENTITY
- USE THE FIELD DESCRIPTION FORMATTING FOR PLACEMENT OF VARIABLE DATA
- USE A DIFFERENT AMOUNT FOR EACH FIELD
- ENSURE EACH LINE IS POPULATED ACROSS REQUIRED TEST SAMPLES
- USE A DIFFERENT AMOUNT FOR EACH FIELD OR ENTER A "0"

Placement of Variable Data

Print Line Number	Identification	Begin Print Position	Maximum Field Length	End Print Position	Field Description
11	First Name	8	15	22	Alpha
11	Middle Initial	25	1	25	Alpha
11	Last Name	28	20	47	Alpha
11	SSN or FEIN	56	9	64	Numeric; Print Consecutively
13	First Name	8	15	22	Alpha
13	Middle Initial	25	1	25	Alpha
13	Last Name	28	20	47	Alpha
13	SSN or FEIN	56	9	64	Numeric; Print Consecutively
15	Legal Name	8	40	47	Alphanumeric
15	SSN or FEIN	56	9	64	Numeric; Print Consecutively
29	Entity Type	8	1	8	P or S
29	Entity's Legal Name	12	40	51	Alphanumeric
29	FEIN	58	9	66	Numeric; Print Consecutively
31	Entity Type	8	1	8	P or S
31	Entity's Legal Name	12	40	51	Alphanumeric
31	FEIN	58	9	66	Numeric; Print Consecutively
33	Entity Type	8	1	8	P or S
33	Entity's Legal Name	12	40	51	Alphanumeric
33	FEIN	58	9	66	Numeric; Print Consecutively
35	Entity Type	8	1	8	P or S
35	Entity's Legal Name	12	40	51	Alphanumeric
35	FEIN	58	9	66	Numeric; Print Consecutively
38	Entity Type	8	1	8	P or S
38	Entity's Legal Name	12	40	51	Alphanumeric
38	FEIN	58	9	66	Numeric; Print Consecutively

40	Entity Type	8	1	8	P or S
40	Entity's Legal Name	12	40	51	Alphanumeric
40	FEIN	58	9	66	Numeric; Print Consecutively
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42	Entity Type	8	1	8	P or S
42	Entity's Legal Name	12	40	51	Alphanumeric
42	FEIN	58	9	66	Numeric; Print Consecutively
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44	Entity Type	8	1	8	P or S
44	Entity's Legal Name	12	40	51	Alphanumeric
44	FEIN	58	9	66	Numeric; Print Consecutively
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47	Entity Type	8	1	8	P or S
47	Entity's Legal Name	12	40	51	Alphanumeric
47	FEIN	58	9	66	Numeric; Print Consecutively
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49	Entity Type	8	1	8	P or S
49	Entity's Legal Name	12	40	51	Alphanumeric
49	FEIN	58	9	66	Numeric; Print Consecutively
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51	Entity Type	8	1	8	P or S
51	Entity's Legal Name	12	40	51	Alphanumeric
51	FEIN	58	9	66	Numeric; Print Consecutively
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53	Entity Type	8	1	8	P or S
53	Entity's Legal Name	12	40	51	Alphanumeric
53	FEIN	58	9	66	Numeric; Print Consecutively
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58	Article 3J Tax Credit Election	68	11	78	Numeric
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