

E-500L

911 SERVICE CHARGE PREPAID WIRELESS TELECOMMUNICATIONS RETURN (REVISION 3-29-23)

CHANGES FOR THE YEAR

- Form E-500L was updated 3-29-23
- If your company reproduced Form E-500L last year, your alignment and data placement for the form should match the approved trained version.
- If your company has not reproduced Form E-500L, then match the SD version

Production Details:

Submission Approval Start Date:	September 1, 2023
Target Date for Initial Submission:	September 25, 2023
Required Approval Date	October 16, 2023
Form Period Date Effective:	July 1, 2023 and later
For Filing Periods	December 2023 and later
Form Placed in Software:	After September 14, 2023
Unchanged/Updated:	Unchanged

9-12 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 7 by PDF or 10 by Mail which must include the following:
 - 1 Monthly
 - 1 Semi-Annual for 2023
 - 1 Semi-Annual for 2024

BARCODE:

The barcode must read 84001XX002. Replace (XX) with your two-digit Software Developer Identification Number.

Align barcode between Row 23, Column 6-10 and Row 39, Column 6-10. Print the number either stacked or vertically to the right of the barcode.

USE:

- 12 point Courier font for scanband
- All capital letters for variable text
- Amount due with 0.00 format
- Correct barcode length
- Correct matching line geometry
- Data placement from SD version
- Dates from Required Variety of E-500L Test Samples from page 2
- High resolution bitmap for barcode
- Matching alignment between the full field and test samples
- No punctuation or special characters in address field
- Right aligned amount due
- Various ID numbers using the prefixes of 999, 900, 000 or 666 for FEINs/SSNs

BARCODE DIMENSIONS:

- UPDATE THE ALIGNMENT, PLACEMENT OR BARCODE DIMENSIONS FOR YOUR 2023 UPDATED FORM
- SYMBOLOGY CODE 39
- DENSITY 4.18 CPI
- HEIGHT 0.500
- HIGH RESOLUTION BITMAP FOR BARCODES
- RATIO 3:1

TEST SAMPLES:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2022, DO NOT SHIFT VERBIAGE AND LINE NUMBERS ON YOUR 2023 UNCHANGED FORM TEST SAMPLES
- UPDATE 2023 TEST SAMPLES TO MATCH THE VERBIAGE AND LINE NUMBERS ON THE UPDATED SD FORM
- USE PERIOD ENDING DATES BELOW FROM "REQUIRED VARIETY OF E-500L TEST SAMPLES"
- PLEASE NOTE: BLANK AND FULL FIELD ARE REQUIRED BUT ARE NOT CONSIDERED TEST SAMPLES
- IF SENDING IN BY EXPRESS MAIL, PLEASE SEND ADDITIONAL TEST SAMPLES AS REQUIRED
- INCLUDE ONE TEST SAMPLE EXCEEDING \$999.00
- USE THE FIELD DESCRIPTION FORMATTING FOR PLACEMENT OF VARIABLE DATA
- USE A DIFFERENT AMOUNT FOR EACH FIELD
- ENSURE EACH LINE IS POPULATED ACROSS REQUIRED TEST SAMPLES

Required Variety for E-500L Test Samples		
Period Ending	Monthly File By Date	
10/31/23	11/20/23	
11/30/23	12/20/23	
12/31/23	01/20/24*	
01/31/24	02/20/24	
02/29/24	03/20/24	
03/31/24	04/20/24	
04/30/24	05/20/24	
05/31/24	06/20/24	
06/30/24	07/20/24*	
07/31/24	08/20/24	
08/31/24	09/20/24	
09/30/24	10/20/24	

*Form E-500L only has monthly and semiannual filing periods. No quarterly.

Placement of Variable Data

Print Line Number	Identification	Begin Print Position	Maximum Field Length	End Print Position	Field Description
11	Legal Name	9	35	43	Alphanumeric
11	Period Beginning	66	10	75	Numeric; No Punctuation Period Beginning: Ex. 07 01 23
13	Trade Name	9	35	43	Alphanumeric
13	Period Ending	66	10	75	Numeric; No Punctuation Period Ending: Ex. 07 31 23
15	Address	9	35	43	Alphanumeric
15	911 Account ID	67	9	75	Numeric; No dashes Print number consecutively
16	Address	9	35	43	Alphanumeric
18	City	9	20	28	Alpha
18	State	33	2	34	Alpha
18	Zip Code	40	5	44	Numeric; 5-digit zip code
25	Line 1a - Number of Retail Transactions	45	6	50	Numeric
25	911 Service Charge	69	9	77	Numeric; with 0.00
27	Line 2 - Administrative Allowance	69	9	77	Numeric; with 0.00
29	Line 3 - Total 911 Service Charge Due on Retail Transactions	69	9	77	Numeric; with 0.00
31	Line 4 - Penalty	69	9	77	Numeric; with 0.00
33	Line 5 - Interest	69	9	77	Numeric; with 0.00
35	Line 6 - Total Due	69	9	77	Numeric; with 0.00