

GEN-58

POWER OF ATTORNEY AND DECLARATION OF REPRESENTATIVE (REVISION DATE 8-19-24)

CHANGES FOR THE YEAR

- Form GEN-58 was updated for 2024
- Revision date, Line geometry, verbiage updated.
- Check Box added to receive available notice copies.

Production Details:

Submission Approval Start Date:	August 30, 2024
Target Date for Initial Submission:	September 23, 2024
Required Approval Date:	October 14, 2024
Form Period Date Effective:	Any
For Filing Periods:	August 2024 and later
Form Placed in Software:	After Approval
Unchanged/Updated:	Updated

3 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 SSN test sample
- 1 FEIN test sample

BARCODE:

This form does not have a barcode.

USE:

- 12-point Courier font for variable data
- All capital letters for variable data
- Data placement from SD Version
- Correct matching line geometry
- Complete the standardized formatting changes for the two-digit Software Provider ID (SPID):
 - Replace (SD) with your SPID on both pgs. Match font size on SD Version
- Various ID numbers using prefixes of 999, 900, 000 or 666 for FEINs/SSNs

TEST SAMPLES:

- CONFIRM REVISION DATE AND DATA PLACEMENT MATCHES THE SD VERSION
- A FULL FIELD SAMPLE IS NOT REQUIRED FOR FORM GEN 58
- INCLUDE ONLY ONE ID TYPE FOR EACH TEST SAMPLE
- INCLUDE ONE TEST SAMPLE FOR A TAXPAYER WITH A SPOUSE AND SSNs
- INCLUDE ONE TEST SAMPLE FOR AN ENTITY WITH A BUSINESS ID NUMBER/FEIN
- INCLUDE ONLY THE TAX TYPES FROM THE TYPE OF TAX LIST
- COMPLETE ALL FIELDS FOR UP TO THREE REPRESENTATIVES
- COMPLETE ALL FIELDS FOR TAX MATTERS - TYPE OF TAX, BEGINNING AND ENDING TAX PERIOD
- INCLUDE ONE TEST SAMPLE WITH ACTS AUTHORIZED INDICATOR

PROPOSED VARIETY OF GEN 58 TEST SAMPLES		
TEST SAMPLE:	1	2
ID TYPE	SSN	FEIN
INDIVIDUAL'S FIRST NAME	Y	N
INDIVIDUAL'S M.I.	Y	N
INDIVIDUAL'S LAST NAME	Y	N
PRIMARY ID NUMBER	Y	N
SPOUSE'S FIRST NAME	Y	N
SPOUSE'S M.I.	Y	N
SPOUSE'S LAST NAME	Y	N
SPOUSE'S ID NUMBER	Y	N
ENTITY LEGAL NAME	N	Y
BUSINESS ID NUMBER	N	Y
MAILING ADDRESS	Y	Y
DAYTIME PHONE NUMBER	Y	Y
CITY	Y	Y
STATE	Y	Y
ZIP	Y	Y
EMAIL ADDRESS	Y	Y
ACTS AUTHORIZED	X	BLANK

Placement of Variable Data

Print Line Number	Identification	Begin Print Position	Maximum Field Length	End Print Position	Field Description
12	Ind First Name	7	20	26	Alpha
12	Ind Middle Initial	30	1	30	Alpha
12	Ind Last Name	33	24	56	Alpha
12	Ind ID Type	60	3	62	Enter "SSN"
12	Ind ID	68	11	78	Numeric: With Dashes
14	Spouse First Name	7	20	26	Alpha
14	Spouse Middle Initial	30	1	30	Alpha
14	Spouse Last Name	33	24	56	Alpha
14	Spouse ID Type	60	3	62	Enter "SSN"
14	Spouse ID	68	11	78	Numeric: With Dashes
16	Entity Legal Name	7	49	55	Alpha
16	Entity ID Type	60	4	63	Enter "FEIN"
16	Entity ID	68	10	77	Numeric: With Dashes
18	Mailing Address	7	49	55	Alphanumeric
18	Phone Number	60	14	73	Numeric: (999) 999-9999
20	City	7	47	53	Alpha
20	State	58	2	59	Alpha
20	Zip code	65	5	69	Numeric: 5-digit zip code
22	Email Address	7	72	78	Alphanumeric
27	First Name	7	20	26	Alpha
27	Last Name	29	24	52	Alpha
27	Phone Number	59	14	72	Numeric: (999) 999-9999
29	Mailing Address	7	72	78	Alphanumeric

31	City	7	47	53	Alpha
31	State	58	2	59	Alpha
31	Zip Code	65	5	69	Numeric: 5-digit zip code
<hr/>					
33	Email Address	7	52	58	Alphanumeric
33	Available Notice	63	1	63	"X" or blank
<hr/>					
36	First Name	7	20	26	Alpha
36	Last Name	29	24	52	Alpha
36	Phone Number	59	14	72	Numeric: (999) 999-9999
<hr/>					
38	Mailing Address	7	72	78	Alphanumeric
<hr/>					
40	City	7	47	53	Alpha
40	State	58	2	59	Alpha
40	Zip Code	65	5	69	Numeric: 5-digit zip code
<hr/>					
42	Email Address	7	52	58	Alphanumeric
42	Available Notice	63	1	63	"X" or blank
<hr/>					
45	First Name	7	20	26	Alpha
45	Last Name	29	24	52	Alpha
45	Phone Number	59	14	72	Numeric: (999) 999-9999
<hr/>					
47	Mailing Address	7	72	78	Alphanumeric
<hr/>					
49	City	7	47	53	Alpha
49	State	58	2	59	Alpha
49	Zip Code	65	5	69	Numeric: 5-digit zip code
<hr/>					
51	Email Address	7	52	58	Alphanumeric
51	Available Notice	63	1	63	"X" or blank
<hr/>					
57	Type of Tax	7	52	58	Alphanumeric **See List For Type of Tax**
57	Begin Tax Period	61	8	68	Numeric: MM-DD-YY
57	End Tax Period	71	8	78	Numeric: MM-DD-YY

59	Type of Tax	7	52	58	Alphanumeric **See List For Type of Tax**
59	Begin Tax Period	61	8	68	Numeric: MM-DD-YY
59	End Tax Period	71	8	78	Numeric: MM-DD-YY
61	Type of Tax	7	52	58	Alphanumeric **See List For Type of Tax**
61	Begin Tax Period	61	8	68	Numeric: MM-DD-YY
61	End Tax Period	71	8	78	Numeric: MM-DD-YY

Page Two:

12	Any specific additions?	46	1	46	"X" or blank
15	List specific add/deletions	8	72	79	Alphanumeric
16	List specific add/deletions	8	72	79	Alphanumeric
17	List specific add/deletions	8	72	79	Alphanumeric
18	List specific add/deletions	8	72	79	Alphanumeric

****Type of Tax****

- 911 SERVICE CHARGE PREPAID WIRELESS TELECOMM SERVICE
- ALCOHOL
- CIGARETTE/OTP
- CONVEYANCE
- CORPORATE INCOME
- DRY-CLEANING SOLVENT
- FIDUCIARY
- FRANCHISE
- FREIGHT CAR LINES
- GIFT
- INDIVIDUAL INCOME
- INHERITANCE
- INSTALLMENT PAPER TAX
- INSURANCE TAX
- INTANGIBLE
- MOTOR CARRIER
- MOTOR FUELS
- MOTOR VEHICLE LEASE & SUBSCRIPTION
- PARTNERSHIP
- PRIMARY FOREST PRODUCTS
- PRIVILEGE LICENSE
- SALES & USE

****Type of Tax** (continued)**

SCRAP TIRE DISPOSAL
SEVERANCE
SOLID WASTE DISPOSAL
SPORTS WAGERING
TOBACCO
UNAUTHORIZED SUBSTANCES
VAPOR
WHITE GOODS DISPOSAL
WITHHOLDING