

E-500L

911 SERVICE CHARGE PREPAID WIRELESS TELECOMMUNICATIONS RETURN (REVISION 3-29-23)

CHANGES FOR THE YEAR

- Form E-500L was not updated for 2024.
- If your company reproduced Form E-500L last year, your alignment and data placement for the form should match the approved trained version.
- If your company has not reproduced Form E-500L, then match the SD version.

Production Details:

| | |
|--|-------------------------------|
| Submission Approval Start Date: | August 30, 2024 |
| Target Date for Initial Submission: | September 23, 2024 |
| Required Approval Date: | October 14, 2024 |
| Form Period Date Effective: | October 2024 - September 2025 |
| For Filing Periods: | October 2024 and later |
| Form Placed in Software: | After September 13, 2024 |
| Unchanged/Updated: | Unchanged |

9-12 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 7 by PDF or 10 by Express Mail which must include the following:
 - 1 Monthly
 - 1 Semi-Annual for 2024
 - 1 Semi-Annual for 2025

BARCODE:

The barcode must read 84001XX002. Replace (XX) with your two-digit Software Provider ID (SPID).

Align barcode between Row 23, Column 6-10 and Row 39, Column 6-10. Print the number either stacked or vertically to the right of the barcode.

USE:

- 12-point Courier font for variable data
- All capital letters for variable data
- Amount due with 0.00 format
- Correct barcode length
- Correct matching line geometry
- Data placement from the approved trained version
- Dates from Required Variety of E-500L Test Samples from page 2
- High resolution bitmap for barcode
- Matching alignment between the full field and test samples
- No punctuation or special characters in address field
- Right aligned amount due
- Various ID numbers using the prefixes of 999, 900, 000 or 666 for FEINs/SSNs

BARCODE DIMENSIONS:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2023, DO NOT UPDATE THE ALIGNMENT, PLACEMENT OR BARCODE DIMENSIONS ON YOUR 2024 UNCHANGED FORM
- SYMBOLOGY CODE 39
- DENSITY 4.18 CPI
- HEIGHT 0.500
- HIGH RESOLUTION BITMAP FOR BARCODES
- RATIO 3:1

TEST SAMPLES:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2023, DO NOT SHIFT VERBIAGE AND LINE NUMBERS ON YOUR 2024 UNCHANGED FORM TEST SAMPLES
- USE PERIOD ENDING DATES BELOW FROM “REQUIRED VARIETY OF E-500L TEST SAMPLES”
- PLEASE NOTE: BLANK AND FULL FIELD ARE REQUIRED BUT ARE NOT CONSIDERED TEST SAMPLES
- IF SENDING IN BY EXPRESS MAIL, PLEASE SEND ADDITIONAL TEST SAMPLES AS REQUIRED
- USE THE FIELD DESCRIPTION FORMATTING FOR PLACEMENT OF VARIABLE DATA
- INCLUDE ONE TEST SAMPLE EXCEEDING \$999.00
- USE A DIFFERENT AMOUNT FOR EACH FIELD
- ENSURE EACH LINE IS POPULATED ACROSS REQUIRED TEST SAMPLES

| Required Variety for E-500L Test Samples | |
|--|----------------------|
| Period Ending | Monthly File By Date |
| 10/31/24 | 11/20/24 |
| 11/30/24 | 12/20/24 |
| 12/31/24 | 01/20/25* |
| 01/31/25 | 02/20/25 |
| 02/28/25 | 03/20/25 |
| 03/31/25 | 04/20/25 |
| 04/30/25 | 05/20/25 |
| 05/31/25 | 06/20/25 |
| 06/30/25 | 07/20/25* |
| 07/31/25 | 08/20/25 |
| 08/31/25 | 09/20/25 |
| 09/30/25 | 10/20/25 |

*Form E-500L only has monthly and semiannual filing periods. No quarterly.

Placement of Variable Data

| Print Line Number | Identification | Begin Print Position | Maximum Field Length | End Print Position | Field Description |
|-------------------|--|----------------------|----------------------|--------------------|-------------------------------------|
| 11 | Legal Name | 9 | 35 | 43 | Alphanumeric |
| 11 | Period Beginning | 66 | 10 | 75 | Numeric: 07 01 24 No Punctuation |
| 13 | Trade Name | 9 | 35 | 43 | Alphanumeric |
| 13 | Period Ending | 66 | 10 | 75 | Numeric: 12 31 24 No Punctuation |
| 15 | Address | 9 | 35 | 43 | Alphanumeric |
| 15 | 911 Account ID | 67 | 9 | 75 | Numeric: No dashes |
| 16 | Address | 9 | 35 | 43 | Alphanumeric |
| 18 | City | 9 | 20 | 28 | Alpha |
| 18 | State | 33 | 2 | 34 | Alpha |
| 18 | Zip Code | 40 | 5 | 44 | Numeric: 5-digit zip code |
| 25 | Line 1a - Number of Retail Transactions | 45 | 6 | 50 | Numeric |
| 25 | 911 Service Charge | 69 | 9 | 77 | Numeric: With 0.00 |
| 27 | Line 2 - Administrative Allowance | 69 | 9 | 77 | Numeric: With 0.00 |
| 29 | Line 3 - Total 911 Service Charge Due on Retail Transactions | 69 | 9 | 77 | Numeric: With 0.00 |
| 31 | Line 4 - Penalty | 69 | 9 | 77 | Numeric: With 0.00 |
| 33 | Line 5 - Interest | 69 | 9 | 77 | Numeric: With 0.00 |
| 35 | Line 6 - Total Due | 69 | 9 | 77 | Numeric: With 0.00 |