

# Business Entity or Group Nonresident Power of Attorney Declaration

## 3520-BE

Use this legal document to authorize a specific individual(s) to receive confidential information and represent you in all matters before the Franchise Tax Board (FTB).

### Part I – Business Entity Information

Check only one box below. If you select both boxes, your POA Declaration will be invalid and will be rejected.

**Business Entity**  
(A subsidiary not included with the unitary taxpayer's group tax return must file its own POA Declaration)

**540NR Group Nonresident Return**  
(If the POA Declaration is related to matters for the 540NR group nonresident tax return)

Full legal business name

CA corporation number	CA SOS number (or FTB issued number)	FEIN	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Street address (number and street) or PO box	Apt. no./ste. no.
<input type="text"/>	<input type="text"/>

City (If the corporation has a foreign address, see instructions.)	State	ZIP code
<input type="text"/>	<input type="text"/>	<input type="text"/>

Foreign country name	Foreign province/state/county	Foreign postal code
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Part II – Representative(s)

Only individuals may be named as representative(s). You must list a primary representative below. The business entity in **Part I** appoints the following individual(s) as attorney(s)-in-fact. To appoint additional representative(s), complete **Side 4**. Each representative listed on your POA Declaration will have the ability to remove a representative from your POA Declaration.

Primary representative's name (first name, middle initial, and last name)

CA CPA	CA state bar number	CTEC	Enrolled agent number	PTIN
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Street address (number and street) or PO box	Apt. no./ste. no.
<input type="text"/>	<input type="text"/>

City	State	ZIP code
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email (include your representative's email address to ensure they receive email notifications)	Phone	Fax
<input type="text"/>	<input type="text"/>	<input type="text"/>

Additional representative's name (first name, middle initial, and last name)

CA CPA	CA state bar number	CTEC	Enrolled agent number	PTIN
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Street address (number and street) or PO box	Apt. no./ste. no.
<input type="text"/>	<input type="text"/>

City	State	ZIP code
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email (include your representative's email address to ensure they receive email notifications)	Phone	Fax
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Part III – Authorization for All Years or Specific Income Periods Your POA Declaration Covers**

You must check either the “Yes” or “No” box below. Your selection authorizes representatives in **Part II** and on **Side 4** to contact FTB about your account, receive and inspect your confidential information, represent you in all FTB matters, and request information we receive from the Internal Revenue Service (IRS) for either question 1 or 2 indicated below.

If you authorize “all years” and “specific income periods,” the specific income periods privilege prevails. Enter “NA” (not applicable) or strike through any blank year fields in question 2a through 2d. If you do not check either the “Yes” or “No” box or check both the “Yes” and “No” box, we will process the authorization as a “No.” This may cause your POA Declaration to be invalid, and it may be rejected. If you authorized all years, this will include previous, current, and future years up to the expiration date. If you authorized “specific income periods,” you can designate future years or income periods up to **five years** from the POA Declaration signature date.

1. **Authorized All Years** .....  Yes  No  
**Or**  
 2. **Authorized Specific Income Periods\*** .....  Yes  No

**Year Begins on:** (mm/dd/yyyy)      **Year Ends on:** (mm/dd/yyyy)

2a.	<input type="text"/>	–	<input type="text"/>
2b.	<input type="text"/>	–	<input type="text"/>
2c.	<input type="text"/>	–	<input type="text"/>
2d.	<input type="text"/>	–	<input type="text"/>

\* For example,  
 Single Year: 01/01/2018-12/31/2018  
 Year Range: 01/01/2018-06/30/2018  
 Multiple Years: 01/01/2016-12/31/2018

**Part IV – Additional Authorizations**

Check either the “Yes” or “No” box below for additional authorizations you would like to grant your representative(s) in addition to those described in **Part III**. If you do not check either the “Yes” or “No” box or check both the “Yes” and “No” box for any additional authorizations below, we will process the authorization as a “No.”

For more information, see instructions.

1. Add representative(s) .....  Yes  No  
 2. Receive, but not endorse, refund check(s) .....  Yes  No  
 3. Waive the California statute of limitations (SOL) .....  Yes  No  
 4. Execute settlement and closing agreements .....  Yes  No  
 5. Other acts (describe on **Side 5**) .....  Yes  No

**Part V – Request MyFTB Full Online Account Access for Tax Professional(s)**

You must check either the "Yes" or "No" box below. If you check the "Yes" box, you are requesting to authorize or retain full online account access for your tax professional(s), including the ability to view tax returns and take available actions based upon the year(s) designated on this declaration. If you requested full online account access for your tax professional(s) on your POA declaration, a separate notice will be mailed to you with an authorization code and instructions to approve or deny the online account access request. An authorization code will not be sent for tax professional(s) that have existing full online account access.

If you check the "No" box, both the "Yes" and "No" boxes, or do not check any box, we will process the authorization as a "No", and your tax professional(s) will be granted limited online account access; any existing relationships with full online account access will be changed to limited online account access. Limited online account access includes viewing notices and most correspondence issued by FTB in the last 12 months.

This online account access authorization does not affect their ability to take actions on your behalf or the information your representative can receive by phone, chat, or in person.

If your POA declaration is rejected, this request for online access will not be processed and no updates will be made to online access levels for any existing relationships.

**Note:** Online access is not available for 540NR Group Nonresident Return accounts.

Authorize MyFTB Full Online Account Access for Tax Professional(s) .....  Yes  No

**Part VI – Signature Authorizing Power of Attorney Declaration**

To learn about your privacy rights, how we may use your information, and the consequences for not providing the requested information, go to [ftb.ca.gov/forms](http://ftb.ca.gov/forms) and search for **1131**. To request this notice by mail, call 800.852.5711.

The authority granted to the representative(s) in this POA Declaration will generally expire **six years** from the date this form is signed, or on the date that a POA declaration is revoked, whichever occurs first.

I declare under penalty of perjury under the laws of the State of California that I am a corporate officer, general partner, authorized managing member, or tax matter partner on behalf of the business entity in Part I, and that I have the authority to sign this form on behalf of the business entity.

I understand that submitting this POA Declaration will not revoke any previously submitted POA Declarations with overlapping privileges.

**FTB will reject this POA Declaration if not signed and dated by an authorized individual.**

By signing this POA declaration, I understand that FTB will grant limited online account access to my tax professional representative(s) unless full online account access has been requested in Part V. If you do not want your tax professional representative(s) to have any online access, refer to Part V instructions.

Print Name \_\_\_\_\_ Title (required for business entities) \_\_\_\_\_

Signature  \_\_\_\_\_ Date \_\_\_\_\_

Advanced Draft 18  
as of 12/24/18

The business entity in **Part I** appoints the following additional representative(s) as attorney(s)-in-fact. Include additional copies of this page as needed to list all representatives. **Do not return this page if blank.**

Additional representative's name (first name, middle initial, and last name)

CA CPA

CA state bar number

CTEC

Enrolled agent number

PTIN

Street address (number and street) or PO box

Apt. no./ste. no.

City

State

ZIP code

Email (include your representative's email address to ensure they receive email notifications)

Phone

Fax

Additional representative's name (first name, middle initial, and last name)

CA CPA

CA state bar number

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Enrolled agent number

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Additional representative's name (first name, middle initial, and last name)

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CA state bar number

CTEC

Enrolled agent number

PTIN

Street address (number and street) or PO box

Apt. no./ste. no.

City

State

ZIP code

Email (include your representative's email address to ensure they receive email notifications)

Phone

Fax

Other Acts Authorization(s)

Submit this page if you selected **Yes** to the Other Acts Authorization box from **Part IV**. If you did not select Yes or selected both Yes and No within **Part IV - Additional Authorizations, Other Acts**, we will disregard this page without the listed authorizations being granted. Describe the specific other acts you authorize your representative(s) named in **Part II** (and on **Side 4**) to perform before FTB. Authorizations listed in **Part III** and **Part IV** prevail over conflicting authorizations listed in this section. **Do not return this page if blank.**

Advanced Draft  
as of 12/04/18