# First Quarter Employer's Return of Louisiana Withholding Tax Form L-1

Mail your Return and Payment to: Louisiana Department of Revenue P.O. Box 91017 Baton Rouge, LA 70821-9017

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 Tax Period
 Due Date

 03/31/2020
 04/30/2020

Tax Year **2020** 

Account	Number

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Form L-1 is the Employer's Quarterly Return of Louisiana Withholding Tax. Every employer who withholds, or who is required to withhold Louisiana income tax from wages of employees, must file a quarterly L-1 return. Any employer who fails to withhold and pay amounts required to be withhold is personally liable for such amounts.

Each return covers one quarterly taxable period and must be filed by the filing deadline. A quarterly return must be filed even if no taxes are withheld during the quarter or if wages paid to employees were not sufficient to require withholding.

When and how should I remit tax withheld from my employees?

Payments must be made according to your mandated payment frequency. Payments for the last period of the quarter must be submitted with the L-1 return. All other payments must be submitted with an L-1V payment voucher.

#### When is the L-1 Return due?

Quarterly and Monthly payers should submit Form L-1 with payment on the last day of following month after the close of the calendar quarter. The due dates are as follows:

1st Quarter	April 30 <sup>th</sup>	2 <sup>nd</sup> Quarter .	July 31st
3 <sup>rd</sup> Quarter	October 31st		January 31, 2021

If the due date falls on a weekend or holiday, the return is due the next business day and becomes delinquent on the following day.

	January	1
2	Louisiana Withholding Tax February	2
3	Louisiana Withholding Tax	3

1 Louisiana Withholding Tax

4 Total 1st Quarter Withholdings . . . . . . 4

How do I prepare Form L-1?

**Lines 1-3** Enter the amount of Louisiana income tax withheld or required to be withheld from the wages of your employees for the appropriate month.

 $\textbf{Line 4} \ \text{Add Lines 1, 2} \ \text{and 3.} \ \text{This is the total amount of taxes withheld for the quarter.}$ 

 $\mbox{\bf Line~5}$  Calculate the total amount of withholding taxes that was remitted to the department during the quarter.

Lines 6 and 7 Self-explanatory

#### How do I amend an L-1?

Form L-1 is used to reconcile the payments made within this quarter to the actual amount of taxes withheld. Adjustments for prior quarters cannot be made in the current quarter. It will be necessary to file amended returns for all quarters in which corrections were made. When filing an amended return, you must use the correct form for the quarter being amended, report the corrected amounts, and mark the "Amended Return" box.

5	during quarter 5
6	If Line 4 is greater than Line 5, subtract Line 5 from Line 4.  Pay this amount 6

Make payment to: Louisiana Department of Revenue, or pay at <a href="https://www.revenue.louisiana.gov">www.revenue.louisiana.gov</a> (DO NOT SEND CASH)

7 If Line 4 is less than Line 5, subtract Line 4 from Line 5. This is your **overpayment...7** 

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.						
Signature	Date (mm/dd/yyyy)					
Print Name	Title	Telephone				

If this return was prepared by a paid preparer, that person must also sign below in the "Paid preparer use only" box, complete the information, and enter his or her identification number in the space provided under the box. If the paid preparer has a PTIN, that must be entered in the space provided under the box, otherwise enter the FEIN or LDR account number. If paid preparer represents a firm, the firm's FEIN must be entered in the "Paid preparer use only" box. Failure of paid preparer to sign or provide an identification number will result in assessment on the preparer of the unidentified preparer penalty. The penalty of \$50 is for each occurrence of failing to sign or providing identification number.

PAID				
<b>PREPARER</b>				
<b>USE ONLY</b>				

Print/Type Preparer's Name		Preparer's Signature	Date (mm/dd/yyyy)	Check  if Self-employed
Firm's Name			Firm's FEIN ➤	
Firm's Address ➤			Telephone ➤	

Mark this box if your business has closed or you have stopped paying wages.

Mark this box if this is an amended return.

(mmddyy)

Enter the final date wages were paid.							PTI

FOR OFFICE USE ONLY

PTIN, FEIN, or LDR Account Number

of Paid Preparer
For office use only.

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## Second Quarter Employer's Return of Louisiana Withholding Tax Form L1

Mail your Return and Payment to: Louisiana Department of Revenue P.O. Box 91017 Baton Rouge, LA 70821-9017

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 Tax Period
 Due Date

 06/30/2020
 07/31/2020

Tax Year **2020** 

Account Number

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Form L-1 is the Employer's Quarterly Return of Louisiana Withholding Tax. Every employer who withholds, or who is required to withhold Louisiana income tax from wages of employees, must file a quarterly L-1 return. Any employer who fails to withhold and pay amounts required to be withheld is personally liable for such amounts.

Each return covers one quarterly taxable period and must be filed by the filing deadline. A quarterly return must be filed even if no taxes are withheld during the quarter or if wages paid to employees were not sufficient to require withholding.

When and how should I remit tax withheld from my employees?

Payments must be made according to your mandated payment frequency. Payments for the last period of the quarter must be submitted with the L-1 return. All other payments must be submitted with an L-1V payment voucher.

## When is the L-1 Return due?

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Quarterly and Monthly payers should submit Form L-1 with payment on the last day of
following month after the close of the calendar quarter. The due dates are as follows:

1st Quarter	April 30 <sup>th</sup>	2 <sup>nd</sup> Quarter					J	uly	31	st
3 <sup>rd</sup> Quarter	October 31st	4 <sup>th</sup> Quarter		. J	anı	Jai	у3	1, 2	202	!1

If the due date falls on a weekend or holiday, the return is due the next business day and becomes delinquent on the following day.

	April	1
2	Louisiana Withholding Tax <b>May</b>	2
3	Louisiana Withholding Tax June	3

1 Louisiana Withholding Tax

4 Total 2nd Quarter Withholdings . . . . . . 4

## How do I prepare Form L-1?

**Lines 1-3** Enter the amount of Louisiana income tax withheld or required to be withheld from the wages of your employees for the appropriate month.

Line 4 Add Lines 1, 2 and 3. This is the total amount of taxes withheld for the quarter.

 $\label{limits} \textbf{Line 5} \ \ \text{Calculate the total amount of withholding taxes that was remitted to the department during the quarter.}$ 

Lines 6 and 7 Self-explanatory

#### How do I amend an L-1?

Form L-1 is used to reconcile the payments made within this quarter to the actual amount of taxes withheld. Adjustments for prior quarters cannot be made in the current quarter. It will be necessary to file amended returns for all quarters in which corrections were made. When filing an amended return, you must use the correct form for the quarter being amended, report the corrected amounts, and mark the "Amended Return" box.

5	during quarter 5
6	If Line 4 is greater than Line 5, subtract Line 5 from Line 4.  Pay this amount 6

Make payment to: Louisiana Department of Revenue, or pay at <a href="https://www.revenue.louisiana.gov">www.revenue.louisiana.gov</a> (DO NOT SEND CASH)

7 If Line 4 is less than Line 5, subtract Line 4 from Line 5. This is your **overpayment...7** 

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

	Date (mm/dd/yyyy)
Title	Telephone

If this return was prepared by a paid preparer, that person must also sign below in the "Paid preparer use only" box, complete the information, and enter his or her identification number in the space provided under the box. If the paid preparer has a PTIN, that must be entered in the space provided under the box, otherwise enter the FEIN or LDR account number. If paid preparer represents a firm, the firm's FEIN must be entered in the "Paid preparer use only" box. Failure of paid preparer to sign or provide an identification number will result in assessment on the preparer of the unidentified preparer penalty. The penalty of \$50 is for each occurrence of failing to sign or providing identification number.

PAID	Print/Type Preparer's	s Name	Preparer's Signature	Date (mm/dd/yyyy)	Check [] if Self-employed
PREPARER	Firm's Name ➤			Firm's FEIN ➤	
USE ONLY	Firm's Address ➤			Telephone ➤	

Mark this box if your business has closed or you have stopped paying wages.

Mark this box if this is an amended return.

(mmddyy)

Enter the fi	nal date w	ages w	ere p	aid.	PTIN, FE
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PTIN, FEIN, or LDR Account Number of Paid Preparer

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		For office use only.	

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# Third Quarter Employer's Return of Louisiana Withholding Tax Form L1

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 Tax Period
 Due Date

 09/30/2020
 10/31/2020

Tax Year **2020** 

**Account Number** 

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Form L-1 is the Employer's Quarterly Return of Louisiana Withholding Tax. Every employer who withholds, or who is required to withhold Louisiana income tax from wages of employees, must file a quarterly L-1 return. Any employer who fails to withhold and pay amounts required to be withhold is personally liable for such amounts.

Each return covers one quarterly taxable period and must be filed by the filing deadline. A quarterly return must be filed even if no taxes are withheld during the quarter or if wages paid to employees were not sufficient to require withholding.

When and how should I remit tax withheld from my employees?

Payments must be made according to your mandated payment frequency. Payments for the last period of the quarter must be submitted with the L-1 return. All other payments must be submitted with an L-1V payment voucher.

#### When is the L-1 Return due?

Quarterly and Monthly payers should submit Form L-1 with payment of	on the last day of
following month after the close of the calendar quarter. The due date	s are as follows:

1st Quarter . . . . . April 30<sup>th</sup> 2nd Quarter . . . . . July 31<sup>st</sup> 3<sup>rd</sup> Quarter . . . . October 31<sup>st</sup> 4<sup>th</sup> Quarter . . . . January 31, 2021

If the due date falls on a weekend or holiday, the return is due the next business day

If the due date falls on a weekend or holiday, the return is due the next business day and becomes delinquent on the following day.

	July	1
2	Louisiana Withholding Tax August	2
3	Louisiana Withholding Tay	

1 Louisiana Withholding Tax

4 Total 3rd Quarter
Withholdings . . . . . . 4

September. . . . . . . . 3

### How do I prepare Form L-1?

**Lines 1-3** Enter the amount of Louisiana income tax withheld or required to be withheld from the wages of your employees for the appropriate month.

 $\textbf{Line 4} \ \text{Add Lines 1, 2} \ \text{and 3.} \ \text{This is the total amount of taxes withheld for the quarter.}$ 

 $\mbox{\bf Line~5}$  Calculate the total amount of withholding taxes that was remitted to the department during the quarter.

Lines 6 and 7 Self-explanatory

#### How do I amend an L-1?

Form L-1 is used to reconcile the payments made within this quarter to the actual amount of taxes withheld. Adjustments for prior quarters cannot be made in the current quarter. It will be necessary to file amended returns for all quarters in which corrections were made. When filing an amended return, you must use the correct form for the quarter being amended, report the corrected amounts, and mark the "Amended Return" box.

5	Less remittance made during quarter	5
6	If Line 4 is greater than Line 5, subtract Line 5 from Line 4.  Pay this amount.	6

Make payment to: Louisiana Department of Revenue, or pay at <a href="https://www.revenue.louisiana.gov">www.revenue.louisiana.gov</a> (DO NOT SEND CASH)

7 If Line 4 is less than Line 5, subtract Line 4 from Line 5. This is your **overpayment...** 7

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature Date (mm/dd/yyyy)

Print Name Title Telephone

If this return was prepared by a paid preparer, that person must also sign below in the "Paid preparer use only" box, complete the information, and enter his or her identification number in the space provided under the box. If the paid preparer has a PTIN, that must be entered in the space provided under the box, otherwise enter the FEIN or LDR account number. If paid preparer represents a firm, the firm's FEIN must be entered in the "Paid preparer use only" box. Failure of paid preparer to sign or provide an identification number will result in assessment on the preparer of the unidentified preparer penalty. The penalty of \$50 is for each occurrence of failing to sign or providing identification number.

PAID
PREPARER
USE ONLY

Print/Type Preparer's Name		Preparer's Signature	Date (mm/dd/yyyy)	Check if Self-employed
Firm's Name ➤			Firm's FEIN ➤	
Firm's Address ➤			Telephone >	

Mark this box if your business has closed or you have stopped paying wages.

Mark this box if this is an amended return.

(mmddyy)

Enter the final date wages were paid.						PTIN	,	FE
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PTIN, FEIN, or LDR Account Number

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## Fourth Quarter Employer's Return of Louisiana Withholding Tax Form L1

Mail your Return and Payment to: Louisiana Department of Revenue P.O. Box 91017 Baton Rouge, LA 70821-9017

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**Tax Period Due Date** 12/31/2020 01/31/2021 Tax Year 2020

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What	is	an	L-1	۱?
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Form L-1 is the Employer's Quarterly Return of Louisiana Withholding Tax. Every employer who withholds, or who is required to withhold Louisiana income tax from wages of employees, must file a quarterly L-1 return. Any employer who fails to withhold and pay amounts required to be withheld is personally liable for such amounts.

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When and how should I remit tax withheld from my employees?

Payments must be made according to your mandated payment frequency. Payments for the last period of the quarter must be submitted with the L-1 return. All other payments must be submitted with an L-1V payment voucher.

#### When is the L-1 Return due?

Quarterly and Monthly payers should submit Form L-1 with pay	yment on the last day o
following month after the close of the calendar quarter. The du	ue dates are as follows:

1 <sup>st</sup> Quarter	April 30 <sup>th</sup>	2 <sup>nd</sup> Quarter	July 31 <sup>st</sup>
3 <sup>rd</sup> Quarter	October 31 <sup>st</sup>	4 <sup>th</sup> Quarter	January 31, 2021

If the due date falls on a weekend or holiday, the return is due the next business day and becomes delinquent on the following day.

1	Louisiana Withholding Tax October	1
2	Louisiana Withholding Tax <b>November</b>	2
3	Louisiana Withholding Tax <b>December</b>	3

4 Total 4th Quarter Withholdings . . . . . . 4

## How do I prepare Form L-1?

Lines 1-3 Enter the amount of Louisiana income tax withheld or required to be withheld from the wages of your employees for the appropriate month.

Line 4 Add Lines 1, 2 and 3. This is the total amount of taxes withheld for the quarter.

Line 5 Calculate the total amount of withholding taxes that was remitted to the department during the quarter.

Lines 6 and 7 Self-explanatory

#### How do I amend an L-1?

Form L-1 is used to reconcile the payments made within this guarter to the actual amount of taxes withheld. Adjustments for prior quarters cannot be made in the current quarter. It will be necessary to file amended returns for all quarters in which corrections were made. When filing an amended return, you must use the correct form for the quarter being amended, report the corrected amounts, and mark the "Amended Return" box.

5	Less remittance made during quarter 5
6	If Line 4 is greater than Line 5, subtract Line 5 from Line 4.  Pay this amount 6



Make payment to: Louisiana Department of Revenue, or pay at <u>www.revenue.louisiana.gov</u> (DO NOT SEND CASH)

7 If Line 4 is less than Line 5. subtract Line 4 from Line 5. This is your overpayment. . . 7

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete.

Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.			
Signature	Date (mm/dd/yyyy)		
Print Name	Title	Telephone	

If this return was prepared by a paid preparer, that person must also sign below in the "Paid preparer use only" box, complete the information, and enter his or her identification number in the space provided under the box. If the paid preparer has a PTIN, that must be entered in the space provided under the box, otherwise enter the FEIN or LDR account number. If paid preparer represents a firm, the firm's FEIN must be entered in the "Paid preparer use only" box. Failure of paid preparer to sign or provide an identification number will result in assessment on the preparer of the unidentified preparer penalty. The penalty of \$50 is for each occurrence of failing to sign or providing identification number.

PAID PREPARER USE ONLY	Print/Type Preparer's	s Name	Preparer's Signature	Date (mm/dd/yyyy)	Check ☐ if Self-employed
	Firm's Name			Firm's FEIN ➤	
	Firm's Address ➤			Telephone ➤	

Mark this box if your business has closed or you have stopped paying wages.

Mark this box if this is an amended return.

(mmddyy)

Enter the final date wages were paid.				PTIN, FEIN, or LDR Account Number
				of Paid Preparer For office use only.
Field Flag	FOR OFF	ICE USE	ONLY	

