

4913 EXAMPLE

Michigan Department of Treasury
4913 (Rev. 03-23)

Issued under authority of Public Act 38 of
2011. See instructions for filing guidelines.

2024 Michigan Corporate Income Tax Quarterly Return

Also for use by Michigan Business Tax (MBT) filers.

Taxpayer Name THE SHRED COMPANY	Tax Year Ending (YYYYMM) 202412	Federal Employer ID Number or TR Number 33-9834764
Address (Street, City, State, ZIP Code) 203 WALNUT ST. EAST LANSING, MI 48823	WRITE PAYMENT AMOUNT HERE ⇒ \$.00	
MAIL TO Michigan Department of Treasury PO Box 30774 Lansing MI 48909		Make check payable to "State of Michigan." Write FEIN or TR Number, tax year and "CIT Q" on the check. Enclose the check and quarterly return. Do not fold or staple.

DO NOT WRITE IN THIS SPACE

5656

20241232 13 2024 0000000000 339834764 4

PERSONALIZATION

A developer's software program must print vouchers one to a page with top line generated to define the cutting edge for the preparer, measuring 8.5" wide and 3.5" in height. Position voucher at the bottom of the page to ensure dependable feeding edge. Verify the voucher revision date and "MAIL TO" address are correct.

Verify form elements with current year final voucher. Courier font preferred at a minimum 10-point size.

- **Taxpayer Name and Address (Street, City, State, ZIP Code):** Name and mailing address in all CAPS.
- **Tax Year Ending:** The year and month should be listed as YYYYMM (e.g., year ending December 2024 would read 202412).
- **Federal Employer Identification Number (FEIN):** The nine-digit FEIN must be formatted XX-XXXXXXX.
- **Amount:** Field should be entered with no cents.
- **Software Developer Code:** Entered in bottom-left corner, aligned with the scanline.

SCANLINE CONTENT

- **Font:** OCR-A Ext 12-point size or OCR-A Std 10-point size.
- **Location:** .5" from the bottom edge and .5" from the right edge of the paper.
- **Data Format:** Six fields of varying length totaling 33 characters plus five spaces between the fields (38 places).

Beginning at the left end, the scanline is constructed as follows:

1. 8 characters: The first six characters represent the ending file period and month (YYYYMM). The final two characters will be "32" (space) or "84" if the taxpayer is using a "TR" number instead of an FEIN. (See **ASCII Coding** sheet.)
2. 2 characters: Tax Type = 13.
3. 4 characters: Represents Tax Year for which the payment applies, **not the year that the payment was made.**
4. 9 characters: Must be all zeros.
5. 9 characters: Represents FEIN. If a "TR" number, the first two characters will be "84."
6. 1 character: Check Digit.