

5323 EXAMPLE

Michigan Department of Treasury - City Tax Administration; 5323 (Rev. 05-23)

2024 City of Detroit Income Tax Withholding Monthly Return

Issued under authority of Public Act 284 of 1964, as amended.

Mail this form to: Michigan Department of Treasury, PO Box 30812, Lansing MI 48909 See instructions for payment options.
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Return is for the city of DETROIT	City Code 170	Return Period Ending (MM-YYYY)	1. Income tax withheld this return period..... 1.
Taxpayer's Business Name		Federal Employer ID No. (FEIN)	2. Adjustments from prior return period..... 2.
Street Address			3. Add line 1 and line 2 3.
City	State	ZIP/Postal Code	4. Penalty..... 4.
Signature			5. Interest..... 5.
Title		Date	6. Total due. Add lines 3, 4 and 5 6.

+ 0000 2024 702 01 27 7

PERSONALIZATION

A developer's software program must print vouchers one to a page with top line generated to define the cutting edge for the preparer, measuring 8.5" wide and 3.5" in height. Position voucher at the bottom of the page to ensure dependable feeding edge. Verify voucher revision date and "MAIL TO:" address are correct.

Verify voucher elements with current year final voucher. Courier font preferred at a minimum 10-point size.

- **Return Period Ending:** Date should be formatted **MM-YYYY**.
- **Taxpayer's Business Name/Address:** Full Taxpayer's Business Name and Address in ALL CAPS.
- **Federal Employer Identification Number (FEIN):** The nine-digit FEIN should be formatted **XX-XXXXXXX**.
- **Amount:** "Income tax withheld this return period," "Adjustments from prior return period," and "Total due" must be entered with an amount **in the cents** field. **Do not round withholding amounts.**

DOC ID CODE

- 4 characters: Software Developer code
- 4 characters: Filing Year
- 3 characters: Voucher Number
- 2 characters: Voucher Page Number
- 2 characters: Office Use Code
- 1 character: Check Digit