Montana Department of
**REVENUE**

# Montana Withholding Tax Payment Instructions

## e-Pay

### TransAction Portal
### *https://tap.dor.mt.gov*

Quickly pay for e-filed or paper filed returns.

- e-check (free) or
- credit/debit card (small fee)

**Now Mobile!**

### ACH Credit Program
### *revenue.mt.gov* under Online Services

Send payments from your financial institution. See our website for more information.

## Pay by check

**Help us apply your payment accurately!**

- Fill out the voucher below.
    - Provide your full FEIN and Montana Account ID.
    - Identify the Period End Date by using your filing frequency (MMDDYYYY).
        - Accelerated – provide the payroll date
        - Monthly – provide the last day of the month
        - Annual – provide the last day of the year
        - Not Required – remittance is not required , however if you still want to make a payment provide the last day of the year.
- If you are paying for multiple tax periods, use separate vouchers for each tax period and specify the amount you want applied to that period.

- Make your check payable to Montana Department of Revenue.
- Remove your check stub.
- Write your FEIN or Account ID with period end date in the memo line of your check.
- Detach the voucher below and mail it with your check to:

    Department of Revenue
    PO Box 6309
    Helena, MT 59604-6309

## Payments of $500,000 or more must be made electronically.

----------------------------------------------------------- Cut line----------------------------------------------------------

## Form MW-1
Rev 04 16

## Montana Withholding Tax Payment Voucher

**Help us apply your payment**.
- Send this voucher with your check
- Write your ID and tax year on the check memo line

*13AH01XX*

**Name** XXXXXXXXXXXXXXXXXXXXXXXXXX
**Phone** XXX XXX XXXX

**Write check to Department of Revenue**

**Department of Revenue
PO Box 6309
Helena, MT 59604-6309**

1. **FEIN** XXXXXXXXX

2. **Period Ending Date** MMDDYYYY

3. **Account ID** XXXXXXXXXXXX

4. **Amount Paid** XXXXXX XX

*Pay online at revenue.mt.gov*