FORM
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REV09-2023

WEST VIRGINIA BUSINESS ACTIVITY REPORT

West Virginia
Tax Division

(Read the instructions on the back to determine if you must file this form)

If you need more space to complete any answers on this form, please print or type your answers on a separate sheet of paper.

SECTION A: BUSINESS IDENTIFICATION

1 FEIN | WV TAX ID

TAX PERIOD

2 BEGINNING MM DD YYYY | ENDING MM DD YYYY

3 NAME OF CORPORATION OR PARTNERSHIP | PRINCIPAL OFFICE IN WEST VIRGINIA

STREET ADDRESS | STREET ADDRESS

CITY STATE ZIP | CITY STATE ZIP

4 ARE YOU A MEMBER OF:
UNITARY GROUP? YES ☐ NO ☐
AFFILIATED GROUP? YES ☐ NO ☐

5 HAVE YOU MADE LOANS, OR LEASES OR SALES OF PRODUCTS AND SERVICES IN WEST VIRGINIA DURING THE TAXABLE YEAR? YES ☐ NO ☐

6 STATE OF COMMERCIAL DOMICILE

7 PRINCIPAL TYPES OF BUSINESS, PRODUCTS AND SERVICES

8 TOTAL AMOUNT OF WEST VIRGINIA SALES (WHOLESALE OR RETAIL) AND/OR GROSS RECEIPTS ATTRIBUTE TO WEST VIRGINIA. $ .00

9 TOTAL AMOUNT OF EVERYWHERE SALES (WHOLESALE OR RETAIL) AND/OR GROSS RECEIPTS. $ .00

10 OFFICES AND OTHER PLACES OF BUSINESS OWNED OR MAINTAINED IN WEST VIRGINIA DURING THE TAXABLE YEAR:

LOCATIONS (INCLUDE FULL ADDRESS IF DIFFERENT FROM ABOVE)	TYPE OF ACTIVITIES FOR EACH LOCATION

11 Number of officers, employees, independent contractors, representatives or other agents with business activity in West Virginia on behalf of your business. *Attach a brief job description for each officer and type of agent and indicate the number of each with any activity in this State regardless of whether they reside or are regularly stationed in West Virginia.*

SECTION B: BUSINESS IDENTIFICATION

Please read instructions on back of this form carefully before completing this section and check all applicable boxes.
Explain all "yes" answers in detail on a separate sheet. You may also be required to answer a West Virginia nexus questionnaire or otherwise provide additional information if your explanations do not provide a clear picture of your taxability.

	During the period covered by this report, did the corporation –		Yes	NO
1	Own, rent, lease or maintain tangible or intangible personal property or real property in West Virginia?	1	☐	☐
2	Employ or own any other assets in West Virginia?	2	☐	☐
3	Own or consign any merchandise located in West Virginia?	3	☐	☐
4	Own assets located in West Virginia that are leased to others?	4	☐	☐
5	Perform any training, consultation, installation, or repair work in West Virginia?	5	☐	☐
6	Derive income from service performed for other businesses or persons located in West Virginia?	6	☐	☐
7	Derive income from any source or activity within West Virginia, including income from activities conducted by independent contractors, representatives or other agents, or by subsidiaries or affiliated entities?	7	☐	☐
8	Derive income or other receipts from any financial transactions in West Virginia, including: loans secured by real or tangible property; consumer loans; commercial loans and installment obligations; syndication and participation loans; credit card services charges and fees; credit card merchant discount income; performance of financial or fiduciary services; travelers checks and money orders; and any other receipts not attributable to another state where the organization is taxable?	5	☐	☐
9	In any other way carry on business activity or maintain property within West Virginia (*as described on back of this form*)?	6	☐	☐

SECTION C: SIGNATURE

By my signature I hereby certify that this report, including any accompanying material, is true, correct and complete to the best of my knowledge and belief.

SIGNATURE OF OFFICER OR PARTNER | NAME OF OFFICER OR PARTNER (PRINT OR TYPE)

TITLE | DATE | TELEPHONE

Mail to: West Virginia Tax Division
Tax Account Administration
P.O. Box 1202
Charleston, WV 25324-1202

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